



POSITION ANNOUNCEMENT

Date of Notice:	February 18, 2025	Closing Date:	When filled
Name of Position:	Case Manager- YHDP	Status:	Full-time
Respond to:	Pathfinders 4200 North Holton St, STE 400 Milwaukee, WI 53212	Contact:	hr@pathfindersmke.org

Job Purpose and Reporting Structure:

In partnership with Milwaukee Coalition on Housing and Homelessness (MCHH), with Coordinated Entry and Walkers Point, Youth Action Board, and under the direction of the Program Manager, the Case Manager provides assistance to young adults enrolled at ages 18-24 who are seeking resources and support through Milwaukee's HUD funded YHDP. This support offers individual case management for the joint rapid rehousing/transitional housing funded project,, and access to supportive services provided by internal and external partners.

Essential Duties and Responsibilities:

1. Assess housing barriers of individuals and families experiencing homelessness to determine their housing and service needs.
2. Work cooperatively and effectively with Youth Action Board, Walkers Point, MCHH, Coordinated Entry, Pathfinders Supported Housing services, Drop-In Center, Youth Anti Violence Services, emergency youth shelter, and the *Street Beat* street-outreach in order to coordinate services and maximize youth access to necessary resources.
3. Provide intensive and ongoing case management services to 20+ participants at a time, focusing on finding and helping participants to maintain safe and secure housing.
 - a. Assist participants in the development of strength-based action plans that are individualized and youth-centered and that support the youths' development of Positive connections, Academic achievement, Training and employment, safe and secure Housing, and Social and emotional well-being.
 - b. Ensure low-barrier access to housing while also providing youth choice with where they are housed.
 - c. Conduct home visits in the participants' apartments so that participants can work toward housing stability and a provision of life skills while working toward the goals they set for themselves.
 - d. Serve as an ongoing liaison between participants, Pathfinders housing specialists, and other team members.
 - e. Create and implement a move-in plan in collaboration with participants, and transition plan including aftercare and graduation services.
4. Increase participants' access to mainstream community resources available within the Greater Milwaukee area as outlined in the comprehensive community plan, working effectively with designated partners to ensure successful service access.
5. Attend required HUD YHDP specific technical assistance, trainings, meetings, etc.
6. Adhere to HUD regulations, YHDP Round 7 compliance, Comprehensive Coordinated Plan (CCP), Continuous Quality Improvement plan (CQI), and individual service plans.
7. Maintain client records, keep accurate case notes, and complete necessary client reports in internal and external required information systems.
8. Participate in all relevant and required external and internal program, team and agency meetings, trainings, and development opportunities.
9. Other duties may be assigned.

Supervisory Responsibilities:

Supervisory duties may be assigned

Qualification Requirements: Education generally equivalent to a Bachelor's degree in a human services field is preferred. Lived experience is also valued and will be considered when selecting candidates. All candidates must use a low barrier and immediate access to housing approach.

Additional Information

Position pays \$40,000 - \$60,000 annually. Enjoy generous PTO, Benefits and the opportunity to join a caring and committed team of professionals.

Response

Send letter of interest, current resume and salary expectations via email to hr@pathfindersmke.org. Please specify which position you are applying for. Organizational information can be found at www.pathfindersmke.org. No phone calls will be accepted.

An Equal Opportunity Organization - Pathfinders is deeply committed to diversity in all that we do. We welcome applications from all individuals including those who mirror the diversity of our youth and the community we serve.